City of Tempe Seasonal Employment



Community Services Department - Parks & Recreation - 3500 S. Rural Road - Tempe, AZ 85282 - (480) 350-5200

GERMAN INSTRUCTOR

Opening Date: JULY 2005

Closing Date: Subject to closing when the needs of City are met.

Hourly Wage: \$ 13.42 per hour

Hours: 1.5 hours a week, Mondays, 7:15-8:30 pm

Minimum

Qualifications:

Requires experience in teaching German in a recreational setting. Knowledge of teaching techniques is very helpful. Requires successful completion of required selection process, successful completion of background investigation, and verification of identity and work authorization.

Essential Job Functions:

- Teaching a class in a designated subject area
- Planning appropriate activities for students of all levels and abilities
- Developing a 8-12 week lesson plan in designated area
- Supervising participants
- Maintaining facility; reporting problems; tracking attendance; distributing, witnessing, and collecting waivers of liability from students
- Attending staff meetings
- Accounting for supplies
- Completing & submitting payroll timesheets

Download application at http://www.tempe.gov/pkrec/jobs/

OR

pick up applications at
City of Tempe Parks & Recreation Administration Office,
3500 S. Rural Road, Tempe, 85282.
Please return to Lyn Cahill-Ramirez.

An equal opportunity/reasonable accommodation employer.

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